



# Sacred Heart School

Service Before Self

## Mission Statement:

The Sacred Heart is a Community committed to the education of its pupils in a Catholic Christian ethos, where each person is invited to serve God and others in faith, hope and love.

## Aims:

- To foster spiritual growth in Christian faith and values
- To value, appreciate and enjoy learning
- To work for excellence
- To further curiosity and creativity
- To aspire to high ideals

*Pastoral*

## Rewards and Sanctions Policy

### Aim:

To have a system which encourages pupils, through rewarding positive behaviour, but one that deals effectively with unsatisfactory behaviour. Rewards should always outweigh punishments whatever the age of the pupil, as praise is the greatest encouragement and reinforces positive attitudes. The system should be seen as being fair by pupils, parents and staff. However, there are, on occasion, mitigating circumstances which may be considered by staff and Senior Management when a pupil needs correction. The procedure as written below is presented visually to pupils through the Rewards and Sanctions 'Flowers' See Appendix 2

### Procedure –

#### Senior School:

A dual system is used, academic rewards and sanctions are applied through the House Point system. Pastoral rewards and sanctions are applied through the system of Service Awards and Order Marks.

Rewards	Sanctions
Praise – spoken or written	Verbal rebuke
Display of an outstanding piece of work	Work of a poor standard is repeated
House Point awarded	House Point deducted
Service Award given	Order Mark recorded
House point or Service Award Certificate awarded	Pupil put on report/parents contacted
Pupils' efforts recognised in the school newsletter	Detention
Individual prizes awarded at the annual presentation evening	Exclusion from lesson
Wall of Honour in Headteacher's office	Internal suspension/parents notified and invited to meeting with staff
	External suspension
	Expulsion

Both House Points and Service Awards are acknowledged through the presentation of certificates in the Friday morning assembly, which reward pupils each time they attain 25 points or awards. The certificates increase in nominal value e.g. 25 = bronze award 100 = gold award

#### Lower School and EYFS:

Rewards	Sanctions
Verbal praise	Verbal rebuke
Stickers, stamps and stars/Year 4 – 6 House Points	Work of a poor standard is repeated
Certificates awarded for stars/house points/service	Part of break or lunchtime spent finishing or re-doing work
Pupils' efforts recognised in the school newsletter	Pupil moved to sit alone
Work shown in assembly and/or displayed	Pupil sent to sit on bench outside staffroom
Awards for achievement and effort in each class, and subject prizes, awarded at the annual prize giving	Pupil sent to Head of Lower School
	Parents informed of poor behaviour/effort with work
	Exclusion from lesson
	Internal suspension/parents notified and invited to

	meeting with staff
	External Suspension
	Parents asked to remove pupil from the school

## House Points

The House Point System is used as an incentive to good work and to foster team spirit. The school is divided into four Houses, Balmoral, Buckingham, Sandringham and Windsor and older pupils encourage the younger ones to work hard to amass House Points to enable the House to win the Gausden Academic Shield, Merit Shield or Junior House point shield.

House Points are awarded to the pupils from Year 4 to Year 11 by members of Staff on the following basis:

- for good work
- for effort with a piece of work
- for participation in sporting or other activities

Every child is provided House Point sheets in their diary. When a House Point is awarded it is entered on the page. It is not valid unless signed by the member of Staff concerned. House Points may be taken away for failure to hand in work or at the teacher's discretion. House Points are recorded in the register section of the school's database and published on the annual summer report.

- At the end of each term the House Point cards are handed in to Mrs. Mansfield and the total for each House is calculated.
- Failure to hand in a House Point Card at the end of term will result in the deduction of ten House Points from the House's total.
- At the end of each year a shield is awarded to the House with the most points.
- A shield is also awarded to the Individual Junior (Years 4, 5, and 6) and the Senior, (Years 7,8, 9, 10 and 11), with the most points.

## Service Awards and Order Marks:

These are given for service to the school along with acts of kindness and helpfulness. They are awarded in the same way as House Points and totals are recorded and published on the annual summer report.

Where the removal of a House Point is for lack of academic effort, the application of an Order Mark is for showing inconsideration towards others, for rudeness, or for lack of respect towards general school rules, such as bringing a lab coat to science. Order Marks are also recorded on the end of year report to parents.

NB. Order marks are only used as a sanction in the Senior School. Years 4 – 6 may lose House Points for poor behaviour.

## Monitoring and Review:

Prepared 1996 MM: Last review January 2014 VB: Jan 2015; Next scheduled review January 2017



