



Sacred Heart School

Service Before Self

Mission Statement:

The Sacred Heart is a Community committed to the education of its pupils in a Catholic Christian ethos, where each person is invited to serve God and others in faith, hope and love.

Aims:

- To foster spiritual growth in Christian faith and values
- To value, appreciate and enjoy learning
- To work for excellence
- To further curiosity and creativity
- To aspire to high ideals

Safeguarding

MOBILE PHONE POLICY

NO PUPIL MAY HAVE A MOBILE PHONE IN THEIR POSSESSION IN SCHOOL.

It is the policy of the School that all telephones are handed in on arrival at School and collected on leaving.

Lower School: They are handed in at the office and collected on leaving.

Senior School: They are collected in a box / tin, before registration, which is then sent down to the office. They are then collected from the office on leaving.

THE REASONS ARE:

1. Text messages have been sent or received in class.
2. Phones have been used to taunt and evade the Dinner Supervisors.
3. Parents have been contacted by pupils before areas of concern have been dealt with in School.
4. Parents have used the mobile to reprimand another pupil at their daughter's request.
5. Pupils have used phones inappropriately in exam situations. The Exam boards have strict regulations with regard to mobiles and anyone found with a mobile in their possession would be excluded from examinations.
6. Safeguarding issues – e.g. the Internet may be accessed and inappropriate images / materials may be accessed / sent / received, cameras may be used inappropriately.

IF MOBILE PHONES ARE FOUND IN SCHOOL THEY ARE CONFISCATED AND RETURNED AT THE HEADTEACHER'S DISCRETION.

Exemptions:

- In the boarding house pupils hand their phones to the boarding mistress and may request them to contact their parents, after which they are returned for safe keeping.
- Very occasionally, pupils *may* be allowed mobile telephones on extended overnight trips, matches or visits but particular rules will be given and need to be observed. This is rare, as part of the experience of a residential visit is a sense of independence.
- With permission, and under the auspices of the secretary, pupils may use them to convey messages to parents e.g. change of match times.

STAFF MUST HAVE PHONES SWITCHED OFF / SILENT DURING LESSON / DUTY TIMES.

The exception is the main First Aider who may be needed urgently.

Permission must be granted by the Head, for classroom use.

School phones are generally used on trips, although there may be exceptions to this.

MOBILE PHONES ARE NOT ALLOWED IN EYFS (LITTLE PEDLARS)

Staff are aware that images of pupils must not be taken on personal phones or cameras and these are locked in a cabinet in the staffroom during teaching hours. School mobiles and cameras are used under strict direction. All visitors to Little Pedlars e.g. Parents staying for taster mornings, are requested to leave their phones in the office.