



# Sacred Heart School

Service Before Self

**Mission Statement:**

The Sacred Heart is a Community committed to the education of its pupils in a Catholic Christian ethos, where each person is invited to serve God and others in faith, hope and love.

**Aims:**

- To foster spiritual growth in Christian faith and values
- To value, appreciate and enjoy learning
- To work for excellence
- To further curiosity and creativity
- To aspire to high ideals

*Pastoral*

## Consistency Policy - Lower School

In line with the Senior School and with a view to maintaining an orderly atmosphere around the school staff will focus on the following:

- Little Pedlars to 6 pupils to line up quietly in the playground before coming into the school after break times.
- When moving classrooms to the next lesson pupils line up quietly before entering the classroom. If they are remaining and staff are changing they should quietly prepare for the next lesson and / or read a book
- For ease, the blue school bags may be used to carry books around
- Pupils exchange greetings with the teacher. The younger pupils are greeted individually as they arrive
- Insistence upon appropriate behaviour in the Assembly Hall / Activity Room – even while waiting for procedures to begin
- The use of pupil planners / homework diaries to keep parents informed of particular achievements or minor concerns – e.g. late homework, misbehaviour
- Adherence to the Marking Policy.
- Implementation of presentation of work guidelines (Year 3 and above).
- Regular, routine use of the dictionary section in the pupil planner for recording subject specific spellings. Use of word books for Year 3 and below
- Routinely challenge pupils who are presenting themselves inappropriately e.g. incorrect uniform, fancy headbands, or who fail to bring materials to lessons. If this is a regular occurrence make a note in the planner or homework diary or, if more appropriate with the younger pupils, speak to parents. Record in pastoral file
- Hair must be tied back appropriately and not flop onto the face
- Remind pupils at the end of the day that they should be presented neatly as they are representing the school
- Be aware of who is absent. Lateness to lessons and/ or no submission of homework to be recorded in planner
- Insist upon pupils making their way about the school, including to and from the Dining Room, in an orderly fashion
- There should be an act of Worship every day and form groups should say a prayer with their form teacher before lessons when there is no Assembly or Mass e.g. Thursday for Year 4 and above. A prayer should be said with the teacher at the end of the day

**Monitoring and Review:**

Prepared Nov 2011 SG: Reviewed Jan 2014 SG March 2015 HK: Next scheduled review Spring 2017